



# Norwalk Christian News

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Norwalk Christian Church (Disciples of Christ) January 1, 2012

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## *From Dayna...*

Happy New Year! Twice now I have shared with you that 2012 will be a year of transition for Norwalk Christian Church. Two major areas of transition will be our Associate Pastor responsibilities and the function of Elders. As promised, this New Year's Day edition of our newsletter lays out the plan for a Transitional Ministry Coordinator position as we proceed with the search for a permanent full-time Associate. I encourage you to read the proposal our Board approved in December and the accompanying job description. I am pleased to announce that Diana Sullivan will begin her responsibilities in this transitional position starting January 1.

It is pure joy to watch someone experience their call to ministry. In the course of her employment with us, Diana is now confirming what she always suspected, God is calling her to ministry (don't forget to read the proposal for more background information). Katie Russell, once convinced she was going to be a lawyer, is now thriving at Vanderbilt Divinity School and loving her student ministry position. Darin Feikema is just months away from completing his Licensed Ministry Education Program and already he is out doing pulpit supply as well as leading and ministering in our own congregation.

I am excited to see where God leads us in 2012! We are going to start a shepherding ministry and equip through training those who feel called to the ministry of visitation and care. We are going to overhaul our by-laws so they better support and serve our ministry. We are going to strengthen our commitment to outreach and service. We are going to be open to the prompting of the Spirit.

Transitions can be a little scary. Transitions can also be thrilling. Our willingness to step out in faith and let go of the way things have always been done opens us up to fresh winds of the spirit. Join me in praying for direction and inspiration as Norwalk Christian Church begins its 143<sup>rd</sup> year of ministry in Norwalk.

## CALENDAR

### MONDAY, JAN 2

NCC Offices Closed

### TUESDAY, JAN. 3

Coffee Time 10:00 a.m.

### WEDNESDAY, JAN. 4

JYF 3:00 p.m.

Chi Rho 6:00 p.m.

CYF 6:00 p.m.

Yoga 6:00 p.m.

Choir 7:00 p.m.

### SATURDAY, JAN. 7

Hill Family Christmas 12:00 p.m.

### SUNDAY, JAN. 8

Casual Worship 8:30 a.m.

Sunday School 9:30 a.m.

Traditional Worship 10:30 a.m.

Gathering 5:30 p.m.

### MONDAY, JAN. 9

Volleyball TBD

### TUESDAY, JAN. 10

Coffee Time 10:00 a.m.

Dinky Disciples 3:00 p.m.

S & F 6:00 p.m.

### WEDNESDAY, JAN. 11

JYF 3:00 p.m.

Trustees Meeting 6:00 p.m.

Yoga 6:00 p.m.

Choir 7:00 p.m.

### THURSDAY, JAN. 12

Education Mtg. 6:30 p.m.

### SUNDAY, JAN. 15

Casual Worship 8:30 a.m.

Sunday School 9:30 a.m.

Traditional Worship 10:30 a.m.

Gathering 5:30 p.m.

## **January Birthdays & Anniversaries**

3	Janet Riordan
3	Kara Gesaman
4	Marilyn Boarts
4	Jeff Walker
4	Nicole Butler
5	Doug Juhl
6	Gerry Rinard
6	Tim Tingwald
8	Katelyn LeFleur
9	Dorothy Hildreth
10	Patty Combs
11	Virgel Myer
11	Abby Lampe
16	Spencer Foltz
17	Tom Anderson
20	Chris Murillo
22	Brian Murillo
23	Jan Walker
23	Anthony ClarkWilt
24	Levi Webb
24	Richard White
25	Arnie Becker
25	Emma Burnett
25	Tom and Sally Reavely
26	Anne Burnett
27	Roger Ballard
27	Mike Pritchard
27	Mary Lou Enos
28	Greg Mitchell
28	Emmett Apana-Stipe
28	Shirley Richardson
28	Kevin LeFleur
29	Rosalea Johnson

# **Norwalk Christian Church (Disciples of Christ)**

## **Proposal for Transitional Position of Ministry Coordinator**

### **Situation**

Effective December 31, 2011, Kara Courtney has resigned the position of Associate Pastor of Norwalk Christian Church. Given that the precedent has been to organize a search committee to fill this position, there is little likelihood of having this position filled for several months. Given this prolonged vacancy and the potential stress it could cause the present staff, the personnel committee would like to offer a proposal to cover the responsibilities of the Associate Pastor with the transitional position of Ministry Coordinator.

### **Background**

In August of this year, our Ministry Assistant, Diana Sullivan, confirmed her call to ordained ministry by “coming under the care” of our Region. She filled out an extensive application and was interviewed by the Commission on Ministry. The Commission accepted her with no reservations.

About this same time, Diana, impassioned by her call to ministry, articulated to the Personnel Committee her desire to expand her role at Norwalk Christian Church. The Personnel Committee affirmed her call but expressed that, given the budget, it did not appear to be feasible to expand her position.

### **Proposal**

Given the call Diana has experienced, her knowledge of the position of Associate Pastor, her excellent work as our Ministry Assistant, and her passion to “do more” the Personnel Committee proposes that Diana be hired to assume a full-time transitional position called Ministry Coordinator (see attached job description).

Subject to Board approval, Diana would serve in this position for a period of six months. Meanwhile, in February, the Board will appoint a Search Committee to discern what is best for our congregation in terms of pastoral staff and proceed with the search process.

Personnel further proposes that Diana be the first candidate considered for the position discerned by the Search Committee. The Search Committee will have opportunity to witness her work first-hand. She will fulfill all the requirements of the Search and Call process. By May 1, 2012, the Search Committee will decide to either put her name before the Board and ultimately the congregation or eliminate her as a candidate. If eliminated, the Search Committee would then continue with other candidates.

The Personnel Committee recognizes this as a potential opportunity to move forward with someone we know and with proven capabilities. It is also an opportunity to further nurture Diana’s call to ordained ministry. If called to a permanent position Diana has been granted permission by the Region to serve with standing as a “Student Pastor.” The transitional position would provide opportunities for Diana to venture into the pastoral and public side of ministry. It would be understood that we will expect full-time employment and at the same time offer a reasonable amount of flexibility for Diana to pursue her education.

# Ministry Coordinator Job Description

The specific area of focus for this position is children, youth, young adults and families.

Focus will be on Education, Outreach and Youth committees and work cooperatively with all other committees.

Intentionally build relationships in this area of focus including coordination of outings and fellowship events. Working in cooperation with other committees as they relate to this population.

Be responsible for arranging and supporting short-term education/faith development opportunities for members and the community (area of focus).

Support and work with Christian Education

- Oversee church school and order curriculum

- Support teachers

- Oversee teacher recognition

- Oversee 1<sup>st</sup> grade bibles presentation

Support and work with Youth

- Assist in planning mission trips

- Assist in planning youth outreach opportunities

- Provide a listening ear to children and youth that need to “talk.”

- Coordinate the Dave Ramsey Financial program with youth

- Plan and coordinate a youth Sunday service

- Maintain current youth rosters and databases for communication

Assist Chi Rho/CYF youth and their sponsors with administrative and program support.

Coordinate Dinky Disciples and JYF

Oversee camp promotion and registration

Coordinate Family Festival

Be available to do children’s sermons and elements of worship services as needed.

Visit youth/young adults/young family members in hospital or times of crisis

Provide backup coverage when pastor is gone, either coordinating hospital calls and other needs

Oversee day-to-day management of the church.

Design and prepare bulletins and bi-monthly newsletter.

Responsible for calendaring, marketing and communication resources.

Website management.

Volunteer recruitment and training.

Creatively employ your unique gifts for ministry.

Communicate using all forms of available technology:

- with staff/senior pastor to coordinate ministry

- with special focus population to build relationships

- with volunteers

- about upcoming events

- celebrating what has happened

Participate in regional events (i.e. camp) as it relates to focus group.

Oversee nursery coverage.

## Fall Craft, Bake Sale & Luncheon

*(Official title to be determined)*

- Feeling let down and do-less after the holidays? We can help!
- Need help avoiding those leftover treats? We can help!
- You say you don't craft? We can help!

Walk away from those treats, pick up the phone, pick up that craft or hobby that you put down the last three months, call a friend and craft.

Need an idea? We'll have a notebook full of ideas in the Fellowship Hall.

Look for additional information in future newsletters.



Let's Start Crafting...

## Coffee Fellowship

We are in need of people to sign-up for coffee fellowship time after both services. Baking is not necessary – store bought items are fine. Please contact the church office or sign up in the Fellowship Hall if you are interested in helping.

## Drivers Needed

We are in need of volunteers to deliver Meals on Wheels for the Friday town route. We are also looking for people who are willing to learn the route as on call drivers. If you are interested in learning more about this wonderful ministry, please contact the church office.



# Christmas Pageant 2011



## We Will Be Back...

30&1, Jennie McAfee Circle, Out to Lunch Bunch and Adult Recess will be taking a break in January. Watch for more information about upcoming events.



## Youth Meals

We are in need of folks to sign up to prepare and serve simple youth meals. There are dates available starting at the beginning of the year. Typically we begin the evening with dinner at 6pm, and expect approx. 25 youth & adults. If you're able to serve a meal on Wednesday evenings please contact the church office or signup in the Fellowship Hall.



What an amazing display of love! Thank you to all those who helped in getting the church ready and prepared and served food for the services for Ilene Phipps.

## It's a New Year

Reminder - Youth groups start back up again this week. JYF, Chi Rho and CYF all meet this upcoming Wednesday, January 4th. Dinkys meet again on Tuesday, January 10th. We are always looking for volunteers to help with these groups - especially Dinkys and JYF. If you are interested, please contact the church office.

## New Cookbook Coming

We are going to start working on a new Norwalk Christian Church Cookbook and would love to have your recipes. If you have a favorite recipe or recipes that you would like put in the book, please turn them into the church office by April 1st.

# Norwalk Christian News

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Norwalk Christian Church  
Disciples of Christ

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Minister: Rev. Dayna Kinkade  
Ministry Coordinator: Diana Sullivan

## OFFICE HOURS

Minister ~ Tuesday - Friday 9 AM-5 PM  
Ministry Coordinator ~ Monday - Friday 9 AM-3 PM

## WORSHIP SCHEDULE

Informal worship	8:30 a.m.
Sunday School	9:30 a.m.
Traditional Worship	10:30 a.m.

*Coffee Fellowship follows each service.*

[www.Norwalkcc.org](http://www.Norwalkcc.org)

## MISSION STATEMENT

*Disciples of Christ -  
Sharing the Journey*

